

Consultation Checklist for Law Office of Bonnie Stern Wasser

Generally speaking, please bring the items noted below as they apply to you. When you make your appointment, you may be asked to bring other items.

All prospective clients, please bring/send:

- Completed consultation questionnaire (found [here](#))
- Resume/CV detailing *all* education and work experience in the United States and abroad (do not include marital status, # of children, date or place of birth, sex, nationality or immigration status on resumes!)
- Passport (original to interview, otherwise copies of all pages)
- Consultation fee
- Anything not mentioned below that you think is relevant

If you are in the United States, please bring/send:

- I94 (arrival document - both sides)
- I20 (foreign students), IAP66 or DS-2019 (exchange visitors), J-1 waiver
- I797 (approved visa petitions and fee receipt notices)
- Green card (I551 or I151)
- Copies of all applications, correspondence to and from the appropriate agencies, court filings, fee and mailing receipts, appointment notices, opinions/decisions.

If you have a job offer, provide information about the proposed employer:

- Proposed start date and location of work
- Proposed job description and minimum education and work experience requirements needed to perform the job
- Proposed salary and benefits
- Marketing/promotional information about the employer
- # employees, gross and net income of the business if available
- Your diplomas, degrees and transcripts - translated
- Copies of awards, recognition you may have received
- Name, title, phone number and email of company contact person

If you have a relative to sponsor, or you may be sponsored by a relative:

- Certified copies of birth, marriage, divorce, death certificates and translations for yourself and sponsor
- Proof of sponsor's permanent residence or US citizenship status (passport or naturalization/citizenship certificate)

If you plan to start or purchase a business:

- Please contact us about additional information we will need. As a general rule, we

- do like to see a business plan at a minimum.
- Consultation questionnaire for entrepreneurs (found [here](#)).